

Application deadline is noted of the cover letter to the application email.



In the Name of God, the Beneficent, the Merciful

ISLAMIC EDUCATION CENTER HUSAINI
ASSOCIATION OF GREATER CHICAGO, INC. 1269
GOODRICH AVENUE, GLENDALE HEIGHTS, IL 60139-3371
Phone: (630) 469-5533

www.iechusaini.org

Committee Member Application and Nomination Form

SECTION 1. NAME, CONTACT AND DEMOGRAPHIC INFORMATION:

Name of Applicant: _____ Date of Application: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

E-Mail Address: _____

Age: _____

Applicant Signature: _____

SECTION 2. Committee Portfolio:

Please state your interest in two (2) Committee's by circling them. Provide ranking using numbers 1 and 2. Please note that there is no guarantee you will be placed in your primary or perhaps even secondary committee of choice. Please give particular attention to section 4.

Department	Ranking	Department	Ranking
Religious & Spiritual Services (Programs)		Information Technology Administration	
Youth Development Services		Marketing & Digital Service Administration	
Community Services (Development & Social Services)		Financial Administration	
Outreach, Interfaith & Public Affairs		Volunteer Services Administration	
Welfare Services		Real Estate & Security Administration	

By legibly printing your name in the statement below, you are attesting to the statement.

2) I _____, hereby agree to fulfill and honor duties and responsibilities in their entirety as stated in the job description for the Committee and/or Directorship that would be assigned to me by the Board of Trustees of IEC Husaini.

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SECTION 2. CONTINUED: Committee Portfolio

- 3) If you are not selected as a committee member, would you consider a position as a volunteer assigned to work with one of the committees? (circle) **Y** **N**

- 4) Have you participated in a departmental committee, served as a volunteer (i.e., Programs, Facilities, etc.) and/or the Muharrum and Safar Volunteer Team (VT)? (circle) **Y** **N**
If YES, please briefly list tasks you performed in the space provided below.

- 5) Irrespective of your desired Committee portfolio, please discuss at least **3 OPERATIONAL** improvements you would work to implement at IEC Husaini.

- 6) Do you clearly understand that a committee position requires commitment and sacrifice of personal time and physical effort throughout the term, sometimes on very short notice?
(circle) **Y** **N**

SECTION 3. Commitment:

- 1) Do you clearly understand that during the very important and vital months of Ramadan, Muharrum and Safar, you will be required to attend multiple programs during the work week and be asked to open or close the IEC Husaini facility and assume cross-functional tasks to maintain operational integrity?
(circle) **Y** **N**

- 2) Do you clearly understand and agree that a possible lack of commitment in a committee position may have a negative impact on operations, finances, and future growth of the organization?
(circle) **Y** **N**

- 3) (Optional) Please briefly discuss experiences, qualifications and/or personal attributes that were not captured in the responses within this form, but you consider important in support of your application.
(use space below—bullets and numbering are acceptable)

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SECTION 4. Qualification Checklist:

Yes	No	Criteria (please mark Y/N boxes)
		1) Do you have a strong faith in Usool-e-Deen based on reasoning and the teachings of Quran and Ahlul Bait ?
		2) Do you practice Froo-e-Deen ? Specifically, do you
		A. offer obligatory Salat and observe fasting ?
		B. pay Khums and Zakat when applicable?
		C. practice Amr Bil Maroof (enjoining good) and Nahi Anil Munker (forbidding evil)?
		D. practice Tawalla and Tabarra ?
		3) Are you a law-abiding citizen or legal resident of the United States?
		4) Are you under Taqleed of one of the recognized Maraja'?
		5) Do you respect the Ulema, IEC Husaini's Aalim in particular, and comply with his instructions in the Islamic Education Center?
		6) Do you have a reputation of a good and just believer (Aadil Momin)?
		7) Do you and your immediate family members bear Islamic appearance (i.e., beard for men and Islamic Hijab for women)?
		8) Are you a mature, responsible person, and possess administrative and managerial capabilities for contributing toward the achievement of the GOALS of IEC as a committee member and/or director
		9) Please circle one of the following options - Have you attended less than 25 % , around 50% or more than 50% of the IEC programs in the last year?
		10) Are you planning to leave Chicago metropolitan area for more than two consecutive months?
		11) Do you agree to never reject Islamic guidance?
		12) Have you ever been convicted or pled guilty in a court of law to any felony or issue involving fraud, perjury, misappropriating property or violation of trust.
		13) Communicate in proper manner (Akhlaq) and cooperate with the officers of IEC?
		14) Always support the policies and activities of IEC?
		15) Follow the constitution and bylaws of IEC?

NOTE: Please contact the A'alim for any clarifications at (630) 935-7862

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SECTION 5. Nomination by Two (2) Community Members

1) Name of Community Member: _____
Home Address: _____
Home Phone: _____ Cell Phone: _____
E-Mail Address: _____

Signature: _____

2) Name of Community Member: _____
Home Address: _____
Home Phone: _____ Cell Phone: _____
E-Mail Address: _____

Signature: _____

SECTION 6. Do Not Complete this Section. To be completed by the Board Of Trustees:

Is the Nomination ACCEPTED and will the applicant be selected as a Committee Member (circle)
Y N
If YES, please list date and time applicant was notified of the decision by the Trustee and document the applicant's acceptance or denial of the selection. Please provide notes below.

If Nomination and selection was DENIED, please list date and time applicant was notified of the decision by the Trustee. Please provide notes below.

SECTION 7. Trustees Print Name, Signature and Date:

Trustee- Print/Sign/Date: _____
Trustee- Print/Sign/Date: _____
Trustee- Print/Sign/Date: _____

SECTION 8. Aalim Signature:

Moulana Saiyed Mehboob Mehdi Abidi al-Najafi: _____

Date: _____

